

Dress Code Policy

January 2024

LINE STAFF (FRONT DESK, MAINTENANCE, FITNESS FLOOR, Jr. CLUB, MASSAGE) *Staff are required to be ready to work and in full uniform before clocking in.*

- **Basic Parkpoint staff uniform:** charcoal grey Parkpoint logoed shirt and black pants (see specific options and guidelines below).
- **Name Badges:** All staff are required to wear name badges on the left chest (Junior Club excluded). If you lose your name badge, please notify your manager immediately.
- **Footwear:** For safety, all staff must wear close-toed shoes with backs. Athletic shoes are preferred. Flip-flops, sandals, and high heels are not allowed.
- **Jackets and Cover-ups:** Only Parkpoint issued logoed black jackets may be worn. (see below)
- **Accessories:** Parkpoint logoed hats worn properly are allowed. Other hats, scarves, campaign buttons or other promotional wearables are not allowed.

BASIC UNIFORM GUIDELINES:

- **SHIRTS:** Charcoal grey logoed uniform shirts *ONLY*
 - Shirts are **not** required to be tucked in.
 - Undershirts and camisoles may be worn underneath but must not be visible above the collar line or below the sleeve line.
- **PANTS:** Professional looking black pants, athletic pants, shorts, skirts or skorts are all permissible.
Acceptable pants include:
 - Black slacks, skinny/fitted jeans, skinny pants and leggings
 - Tailored capris; shorts and skorts of mid-thigh or longer length (minimum 6" inseam)
 - Athletic pants and yoga pants
 - Midriffs are to be covered**Unacceptable pants include:**
 - Short shorts or skorts above mid-thigh (shorter than 6" inseam)
 - Very baggy pants of any style; pants with multiple exterior pockets and/or metal clips, snaps, overalls, etc.
 - Pants with large logos, mesh paneling, stripes, or tears
- **COVER-UPS:** Parkpoint issued logoed black jackets are the only cover-up that may be worn.
 - Employees will be given one jacket, and they may purchase additional staff jackets if desired. Purchased jackets can be worn on or off duty and are theirs to keep.

CERTIFIED PERSONAL TRAINERS:

All guidelines regarding name badges, footwear, accessories, and cover-ups outlined above apply.

Certified Personal Trainers are required to wear a special **blue** Personal Training shirt that is available to Personal Trainers **ONLY**. The shirt is designed to have the Personal Training staff stand out and be visible to members. Black pants/bottoms as described under All Staff are required.

OFFICE/MANAGEMENT, GROUP X, & PILATES: Appropriate and professional attire is required. No hoodies, ripped jeans, etc. Neat and professional fitness attire is acceptable.

All uniform shirts and jackets that are purchased by Parkpoint Clubs are the property of Parkpoint Club and must be returned when you leave the employment of the Club. Shirts are issued in accordance with the number of shifts worked.